



RULES OF CONDUCT
ANNUAL GENERAL MEETING OF SHAREHOLDERS
PT DHARMA SATYA NUSANTARA Tbk
MAY 18, 2020

The shareholders or any of their proxies who will attend the Annual General Meeting of Shareholders (hereinafter referred to as the "Meeting") shall adhere to the following rules:

1. Registering him/herself with the registration officer by showing his/her identity card and submitting the original Written Confirmation of the Meeting (KTUR) as well as the original power of attorney (for the individuals appointed as a proxy).
2. The Meeting will be conducted in Bahasa Indonesia.
3. Not talking to fellow attendees so as not to disrupt the Meeting.
4. The raising questions in the Meeting adhere to following rules:
 - a. The questions can only be submitted by the Shareholders or any of their proxies.
 - b. Raising questions only on occasion provided by the Chairperson of the Meeting during the Meeting.
 - c. Attendees shall raise hands before asking questions.
 - d. The questions must be written on a form provided by the Meeting officials to be read out later on by the attendees raising the questions using the loudspeakers and subsequently submitting the question form to the Meeting officials.
 - e. The questions raised shall be directly relevant to the discussed the Meeting agenda.
 - f. The Chairperson of the Meeting will try to answer all the questions. If some questions of the same matters were raised, those questions will be answered at once.
5. Not interrupting conversations of other attendees.
6. Quorum of Attendance:
 - a. The First, Second, Third, and Fourth sixth Agendas, pursuant to the Company's Article of Association, article 12 paragraph 1 (a), the Meeting can be held if represented by at least more than 50% (fifty percent) of the total shares with valid voting rights.
 - b. The Five Agenda, pursuant to the Company's Article of Association, article 22, the Meeting can be held if represented by at least more than 2/3 (two thirds) of the total shares with valid voting rights.
7. Resolution of The Meeting:

- a. The First, Second, Third, and Fourth Agendas, pursuant to the Company's Article of Association, article 12 paragraph 7, the Meeting resolution shall be made based on deliberation for consensus. In the event that resolution to be made based on deliberation for consensus is not reached, the resolution to any motions proposed shall be resolved through the casting of votes, with the condition approved by more than 50% (fifty percent) of the total votes present in the Meeting.
 - b. The Five Agenda, pursuant to the Company's Article of Association, article 22 paragraph 1, the Meeting resolution shall be made based on deliberation for consensus. In the event that resolution to be made based on deliberation for consensus is not reached, the resolution to any motions proposed shall be resolved through the casting of votes, with the condition approved by more than 2/3 (two thirds) of the total votes present in the Meeting.
8. The voting in relation to any motions proposed for each item on the Meeting (either in relation to individuals or other matters) shall be cast verbally by pooling method under the following procedures:
 - a. The Chairperson of the Meeting would request the shareholders or any of their proxies who cast dissenting votes or abstention votes (blank votes) upon the proposed motions to raise their hands to submit the ballots. The ballots shall be counted by PT Raya Saham Registra as the Securities Administration Agency of the Company and then it is verified by the Notary as an independent party;
 - b. The shareholders or any of their proxies who do not cast dissenting votes or abstention votes (blank votes) upon the proposed motions shall be considered to have approved the proposed motions, without the Chairperson of the Meeting being required to ask the shareholders and the appointed proxy-holders to raise their hands as a sign of their approval.
 9. The shareholders or any of their proxies who cast abstention votes (blank votes) shall be deemed to have cast the same votes as those of majority votes cast by the shareholders.
 10. The shareholders or any of their proxies who comes late to the Meeting after the closing of registration shall remain being able to join the Meeting, but his/her vote is not calculated and not allowed for submitting any questions and/or opinions.
 11. The shareholders or any of their proxies who has registered but left the Meeting room and does not report the matter to the registration officer before the closing of the Meeting are considered present and approved the motions proposed at the Meeting.
 12. During the conduct/course of the Meeting, mobile phone and/or other communication devices brought by the Meeting attendees into the Meeting room should be de-activated.
 - 13. Other provisions of this Rules of Conduct regarding the COVID-19 would be stated on Additional Information on Prevention of COVID-19 During the Meeting which can be downloaded in the Company's website.**
 14. Other matters which have not yet been regulated in the Company's Article of Association and/or this Rules of Order will be determined later by the Chairperson.

PT DHARMA SATYA NUSANTARA Tbk
Board of Director